



आयुर्विज्ञान में राष्ट्रीय परीक्षा बोर्ड
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन एक स्वायत्त निकाय)
NATIONAL BOARD OF EXAMINATIONS IN MEDICAL
SCIENCES

(Autonomous Body under Ministry of Health and Family Welfare, Govt. of India)
महात्मा गांधी मार्ग (रिंग रोड), अंसारी नगर, नई दिल्ली - ११००२९
Mahatma Gandhi Marg (Ring Road), Ansari Nagar, New Delhi -110029

No. NBE/Estt./ICC/2020/ 456

Date : 23.12.2024

OFFICE ORDER

In partial modification to this office order No. NBE/Estt./ICC/2020/317 dated 04.08.2023, for compliance to the provision of the sexual harassment of women at workplace (Prevention, Prohibition & Redressal) Act 2013 vide Gazette notification no. 18 dated 23rd April 2013, Internal Complaint Committee (ICC) is amended as under:

- (1) Dr. Suvidita G - Chairperson
Deputy Director (Medical)
 - (2) Smt. M. Radhika - Member
Assistant Director-NBEMS
 - (3) Sh. Sudhir Kumar - Member
Principal Private Secretary-NBEMS
 - (4) Smt. Dilpreet Kaur Sabharwal - Member
Section Officer-NBEMS
 - (5) Smt. Pooja Dalal - Convenor
Section Officer-NBEMS
 - (6) Smt. Swapna Shukla - Member
Multi Skill Assistant-NBEMS
 - (7) Dr. Vinutha T. Gowda - External Member
Senior Scientist
Division of Biochemistry
IARI, Pusa, New Delhi-110012
2. This has the approval of the Executive Director.


(Gajendra Pratap Singh)
Joint Director (Admin.)

Distribution:

1. All the Committee Members (as above)
2. O/o Executive Director
3. O/o OSD to President-NBEMS
4. All staff through Notice Board
5. S. O. (OL) - for Hindi translation
6. Concerned File, Office Order File

**NATIONAL BOARD OF EXAMINATIONS IN MEDICAL
SCIENCES**

Internal Complaint Committee Members List

S. No.	Name and designation	Post	Phone No.	Email ID
1.	Dr. Suvidita G, Deputy Director (Medical)	Chairperson	011- 45493064	icc_nbe@natboard.edu.in
2.	Smt. M. Radhika, Assistant Director- NBEMS	Member	011- 45491623	
3.	Sh. Sudhir Kumar, Principal Private Secretary-NBEMS	Member	011- 45491302	
4.	Smt. Dilpreet Kaur Sabharwal, Section Officer-NBEMS	Member	011- 45491403	
5.	Smt. Pooja Dalal, Section Officer-NBEMS	Convenor	011- 45493071	
6.	Smt. Swapna Shukla, Multi Skill Assistant- NBEMS	Member	011- 45491402	
7.	Dr. Vinutha T. Gowda, Senior Scientist	External Member	9968599250	vinuthabiochem@gmail.com



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Mahatma Gandhi Marg (Ring Road), Ansari Nagar, New Delhi -110029

No. NBE/Estt./ICC/2020/486

Date: 11.12.2023

OFFICE ORDER

The Internal Complaint Committee (ICC) of NBEMS has been re-notified vide NBEMS Office Order no. NBE/Estt./ICC/2020/317 dated 04.08.2023, in accordance with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

2. The details with regard to the Act & rules, roles, functions etc of Internal Compliant Committee on Sexual Harassment of National Board of Examinations in Medical Sciences to be uploaded on the NBEMS website. The details are as given below:

Internal Complaints Committee (ICC) – Sexual Harassment

A. Constitution of ICC for considering complaints of sexual harassment of women employees of National Board of Examinations in Medical Sciences.

The details with regard to the Act & rules, roles, functions etc. of ICC are as given below: -

S.No.	Title	Download link
1.	Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act and Rule 2013	https://wcd.nic.in/sites/default/files/Sexual-Harassment-at-Workplace-Act.pdf
2.	Handbook on Sexual Harassment of Women at Workplace	https://wcd.nic.in/sites/default/files/Handbook%20on%20Sexual%20Harassment%20of%20Women%20at%20Workplace.pdf
3.	DoPT O.M. dated 1 st November, 2017 regarding Online Complaint Management system titled "Sexual Harassment Electronic Box (SHe-box)"	https://documents.doptcirculars.nic.in/D2/D02est/11013-7-2016-esttAIII.pdf
4.	Constitution of Internal Complaints Committee (ICC) of National Board of Examinations in Medical Sciences	https://www.natboard.edu.in/

B. Complaint procedure: -

Complaint regarding Sexual Harassment against women can be made either in paper form or by sending email to icc_nbe@natboard.edu.in. Any aggrieved woman can make written complaint of sexual harassment at workplace to the ICC as per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

C. Online link for SHe-Box – Online Compliant Management System

<https://www.shebox.nic.in>

D. Contact details of Internal Compliant Committee (ICC):-

S. No.	Name and designation	Post	Phone No.	Email ID
1.	Smt. M. Radhika, Assistant Director	Chairperson	011- 45493015	icc_nbe@natboard.edu.in
2.	Smt. Dilpreet Kaur Sabharwal, Section Officer	Member	011- 45491403	
3.	Smt. Pooja Dalal, Section Officer	Convenor	011- 45493071	
4.	Smt. Swapna Shukla, Junior Assistant	Member	011- 45491402	
5.	Dr. Vinutha T. Gowda	External Member	9968599250	vinuthabiochem@gmail.com


(Suresh Kumar K)
Additional Director (Admin.)

Distribution:

1. O/o the Hony. Executive Director
2. O/o the OSD to President-NBEMS
3. I/c of IT Section – Request to upload on NBEMS website.
4. ICC Committee Members
5. Official Language Section – for Hindi translation
6. Concerned File/Office Memorandum File



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Mahatma Gandhi Marg (Ring Road), Ansari Nagar, New Delhi -110029

No. NBE/Estt./ICC/2020/317

Date : 04.08.2023

OFFICE ORDER

In supersession to Office order No. EDO/NBE/2020/244 dated 06.08.2020, for compliance to the provision of the sexual harassment of women at workplace (Prevention, Prohibition & Redressal) Act 2013 vide Gazette notification no. 18 dated 23rd April 2013, Internal Complaint Committee (ICC) is re-constituted with immediate effect for a period of 3 years.

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|--|-------------------|
| (1) Smt. M. Radhika
Assistant Director-NBEMS | - Chairperson |
| (2) Smt. Dilpreet Kaur Sabharwal
Section Officer-NBEMS | - Member |
| (3) Smt. Pooja Dalal
Section Officer-NBEMS | - Convenor |
| (4) Smt. Swapna Shukla
Junior Assistant-NBEMS | - Member |
| (5) Dr. Vinutha T. Gowda
Senior Scientist
Division of Biochemistry
IARI, Pusa, New Delhi-110012 | - External Member |

2. This has the approval of the Competent Authority.


(Suresh Kumar K.)
Additional Director (Admin.)

Distribution:

1. All the Committee Members (as above)
2. O/o Hony. Executive Director
3. O/o OSD to President-NBEMS
4. Section Officer (OL) – for Hindi translation
5. Concerned File, Office Order File