

**National Board of Examinations
New Delhi**

NOTICE

Dated: 21-01-2018

Sub: Information Bulletin and Application Form for seeking Accreditation with NBE- 2018

Kind attention: All applicant Hospitals / Institutions / Medical Colleges

1. National Board of Examinations (NBE) accredits hospitals/institutions for running DNB programme in various Broad & Super Specialty, and Fellowship programme in various sub specialty areas.
2. Applications are invited from hospitals/institutions/medical colleges for seeking fresh/renewal of accreditation in various DNB/FNB programme for year 2018 in NBE prescribed format.
3. **INFORMATION BULLETIN:** The information bulletin contains details of minimum requirements/ criteria for seeking fresh/renewal of accreditation with NBE, applicable accreditation processing fee and the process to submit applications to NBE. Please read the information bulletin before applying for accreditation.

[Click here for Information Bulletin 2018 – NBE Accreditation for DNB & FNB Programme](#)

4. Applicant hospitals/institutes shall be required to register online at *Online Accreditation Application Portal* for submission of accreditation application to National Board of Examinations. The *Online Accreditation Application Portal* can be accessed through NBE website www.natboard.edu.in or through the link below:

[Click here for Online Accreditation Application Portal](#)

5. Applications for seeking accreditation with National Board of Examinations can not be submitted without completing the online registration process. Applications submitted without completing online registration process may not be processed. Following steps ([Click here for Flowchart](#)) shall be required to be completed for accreditation application submission 2018:
 - **Registering a User – Online:** On behalf of the applicant hospital, an authorized official shall register a username
 - **Registering the Applicant Hospital – Online:** The registered user shall be required to register an online profile of the applicant hospital.
 - **Registering an Application & Uploading Accreditation Processing Fee details – Online:** On successful completion of online registration process for applicant hospital, the applicant hospital shall be required to upload the details of

accreditation processing fee paid & register the application online in the specialty for which accreditation is desired.

- **Submission of Hard Copy Main & Specialty Specific Application – Offline:** On successful application registration and uploading details of payment of accreditation processing fee, the applicant hospital shall be able to download Main application form. Subsequent to verification of fee, customized Specialty specific Application Form shall also be available for download. Both the forms shall be required to be submitted in hard copy as per prescribed calendar for accreditation.
- **Sample Forms:** A sample of Main & Specialty Specific Application Form can be accessed by clicking the link below. Each specialty specific form is customized for specialty specific requirements such as patient load, rotational posting etc.

[Click here for Sample Main Application Form](#)

[Click here for Sample Specialty Specific Application Form](#)

6. **CUT OFF Dates:** The applicant hospitals shall be able to register an application online during **22nd January 2018 to 21st February 2018**. The applicant hospitals shall NOT be able to register any new application and/or upload accreditation processing fee details on *Online Accreditation Application Portal* after 21st February 2018 (23:59 Hours). However, the hard copy applications (i.e. Main & Specialty Specific Application forms downloaded subsequent to *Online Application Registration* can be submitted to NBE latest by **28th February 2018**.

Application Process	Prescribed Cut Off Date
<ul style="list-style-type: none"> ▪ Registering a User - <i>Online</i> ▪ Registering the Applicant Hospital - <i>Online</i> ▪ Uploading Accreditation Processing Fee details and Registering an Application - <i>Online</i> ▪ Downloading Specialty Specific Application Form 	21 st February 2018
<ul style="list-style-type: none"> ▪ Submitting hard copy application (Main & Specialty Specific Application Forms) to NBE - <i>Offline</i> 	28 th February 2018

7. For any query/clarification/assistance, please write to NBE at email ID: accr@natboard.edu.in

NBE
