

**GUIDELINES FOR CET CENTRALIZED COUNSELING – JULY 2011 SESSION**

**ELIGIBILITY FOR COUNSELLING:**

Candidates who have qualified the Centralized Entrance Test conducted in June 2011 and eligible candidates of Dec 2009 & June 2010 sessions can participate in the counseling for admission to DNB courses at various NBE accredited Medical Colleges/Institutions/Hospitals in India. Candidates may kindly note that the eligibility for admission to DNB courses shall be determined as per the June 2011 CET information bulletin and guidelines available on NBE website [www.natboard.edu.in](http://www.natboard.edu.in) (free of cost). Candidates who have participated in the DNB counseling session during March-May 2011 and have opted for any seat are not eligible to participate in the forthcoming DNB centralized merit based counseling scheduled in July 2011; the validity of CET results is governed by the criteria as contained in the respective information bulletin.

**REGISTRATION FOR COUNSELLING:**

Eligible candidates had to register for the Centralized Counselling by submitting an online registration form latest by 30-06-2011. Candidates who have failed to register themselves by the prescribed timeline will not be permitted to attend/participate in the counselling. No representation in this regards shall be entertained.

**AVAILABILITY OF DNB SEATS:**

The number of seats for allotment, as confirmed by NBE accredited Medical colleges/Institutions/Hospitals, shall be displayed at the counseling venue and shall be updated for availability on day to day basis. Information in this regard shall also be available on NBE website [www.natboard.edu.in](http://www.natboard.edu.in)

**SCHEDULE OF COUNSELLING:**

The schedule of CET CENTRALIZED COUNSELING –JULY 2011 is can be seen at the notice board of National Board of Examinations, Ansari Nagar, New Delhi and also at NBE web site [www.natboard.edu.in](http://www.natboard.edu.in)

**VENUE OF COUNSELLING:**

NBE CET Merit Based Centralized Counselling will be held in New Delhi only, at National Board of Examinations office, PSP Area, Sector – 9, Dwarka (Landmark: Opp. District Court, Delhi) as per prescribed schedule. Candidates are required to make their own arrangement for stay. No TA/DA shall be given by NBE to attend the counselling.

Site map for the location of the venue is printed at the back cover page of this booklet.

**ALLOTMENT OF SEATS BY PERSONAL APPEARANCE:**

1. The allotment of seats shall be made to the eligible candidates, only through personal appearance and they will be called in batches in the order of merit as per Time Schedule for 1<sup>st</sup> Round of Counseling. The "Time Schedule" for 1st Round of Counseling has been

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hosted on the NBE website [www.natboard.edu.in](http://www.natboard.edu.in) and displayed on the notice board of National Board of Examinations, Ansari Nagar, New Delhi.

2. The 'Time Schedule' and scheme for 2nd Round of counseling shall be hosted in due course of time at NBE website [www.natboard.edu.in](http://www.natboard.edu.in) after completion of the 1st Round of Counseling.
3. The counseling shall be done on the basis of the Overall Rank and not by the Category ranking (UR/SC/ST/OBC) however, **reserved seats will be allotted to concerned category candidates only**. Candidates of reserved category can opt for either reserved seat earmarked for them or unreserved seat in order of their merit.
4. No separate intimation regarding counseling will be sent. Therefore, all the eligible candidates are directed to be in touch with the website of the NBE till the date of completion of the admission process for DNB Courses for July 2011 session.
5. Candidates are required to bring their RANK LETTER at the time of counseling along with the essential documents. To download your rank letter, please visit NBE website [www.natboard.edu.in](http://www.natboard.edu.in)
6. **COUNSELING FEE:** Candidates are required to deposit a counseling fee of Rs. 2000/- through demand draft in favour of National Board of Examinations, payable at New Delhi, on the day of counseling at counseling venue itself. Candidates are required to bring the above mentioned demand draft to participate in counselling, failing which they will not be allowed to participate in the counselling.
7. Candidate has to be present in person on the day of his/her counseling to claim the seat at scheduled time specified in his/her Rank Letter. No authorized representative on behalf of candidate will be permitted. Candidate may kindly ensure to arrive for counselling on time at designated venue. NBE shall not be responsible for delay in arrival due to any reason. Candidate shall not be permitted to enter counselling venue if his/her batch has already been admitted for counselling at designated time. No claim in this regards will be entertained.
8. Candidates have to bring the following documents in original, along with certified copies of the documents at S.No. (ii) to (ix), for participation in counselling:
  - i. Rank Letter downloaded from NBE website [www.natboard.edu.in](http://www.natboard.edu.in)
  - ii. CET PASS certificate issued by NBE.
  - iii. MBBS Degree/Provisional passing certificate.
  - iv. Internship Completion Certificate.
  - v. Permanent/Provisional Registration certificate issued by MCI/State Medical Council for registration of MBBS qualification.
  - vi. Matriculation/High School/Higher Secondary Certificate as a proof of Date of Birth.
  - vii. SC/ST certificate issued by competent authority, if applicable.
  - viii. OBC certificate issued by competent authority, if applicable. The sub-caste should tally with the central list of OBC.
  - ix. Any other relevant certificate or document.

9. Candidates without original documents will not be allowed to appear/participate in Centralized Counselling by NBE under any circumstances. Candidates who have deposited their original documents with the Institutes/Colleges/Universities and have come for counseling with a certificate stating that "their original certificates are deposited with the Institute/Colleges/University" will not be allowed to participate in counseling.
10. Candidates are required to bring one of the Govt issued ID card (PAN card, Indian Passport, Driving Licence, Election ID card) in original at the time of appearing for counselling. No other ID proof will be accepted.
11. All the certificates must be in HINDI or ENGLISH. In case if any of the certificate(s) is/are in regional language, its Hindi/English version translated copy duly authenticated by a Group 'A' Gazetted Officer will be required in original.
12. Seat Allotment letter will be issued to the candidate only on the same day of counseling.

#### **UNFAIR MEANS:**

##### **1. IMPERSONATION IN COUNSELLING**

If during the counseling, it is found that candidates appearing in the Counseling have indulged in any kind of impersonation, his/her candidature for counselling/admission to DNB course will be cancelled. The matter shall be dealt as per Unfair Means guidelines of NBE. Such candidates will be debarred permanently from taking NBE examinations in future.

##### **2. SUBMISSION OF FALSE/FABRICATED DOCUMENTS**

At any stage if it is found that documents produced for verification are false/fabricated and/or do not belong to the candidate, his/her candidature for counselling/admission to DNB course will be cancelled. The matter shall be dealt as per Unfair Means guidelines of NBE.

##### **3. CANVASSING FOR ALLOTMENT OF SEATS**

Canvassing directly or indirectly for the allotment of seats or adjustments thereafter would disqualify the candidate for allotment of seats on the basis of CET examination.

#### **JOINING OF THE COURSE:**

1. Each candidate shall be given 15 days time from the date of issue of the allotment letter to report & join the allotted NBE accredited Medical college/Institution/Hospital. Candidate is required to submit their joining report to NBE through their allotted NBE accredited Medical college/Institution/Hospital as per the format of annexure – A. There is no provision of extension of joining date under any circumstances. The allotment made will be firm and final. Change of specialty/college from one place to another is not permitted. Therefore, request for the same shall not be entertained by the NBE after the allotment of seats.
2. The candidates, who do not appear on notified date or who reject the available seat at their rank or who do not join the college by the last date of joining mentioned in the allotment letter, shall forfeit their claim for a seat.

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3. If any candidate, after joining, discontinues the DNB course, or his/her admission is cancelled by the NBE for any reason, he/she shall forfeit his/her claim for a DNB seat in future based on CET Pass result of concerned session.
4. While reporting for admission, please carry all the relevant certificates/documents in original. Candidates without original documents will not be allowed to participate in counseling.
5. In the matter of allocation/admission of candidates to respective Medical College/Institution, the decision of the National Board of Examinations shall be final. All disputes pertaining to conduct of COUNSELLING by the NBE and allocation of seats in various specialties and colleges/institutions by the NBE shall fall within the exclusive jurisdiction of competent courts at Delhi/New Delhi
6. No oral enquiry would be entertained by the NBE for any queries pertaining to counselling. Candidates are requested to communicate in writing. They must take special care to indicate their rank number, Acknowledgment Number, Roll number, Name and postal address in their correspondence to NBE.

### **DISCLAIMER:**

The merit list is provisional subjected to the verification of aforementioned documents in original. Any candidate found to have furnished incorrect information/false documents will be disqualified from the counselling.

In an unlikely event of an ineligible candidate granted admission to DNB course, NBE reserves its right to revoke his/her admission from DNB course and may disqualify him/her from NBE examination in future in addition to any further actions as deemed fit.

**Annexure A**

Format of Joining Report to be furnished by all DNB Candidates who have been allotted DNB seats at NBE accredited Medical Colleges/Institutions/Hospitals for DNB training, through CET Centralized Counselling.

NOTE: Ensure that Joining Report **MUST** be issued on an OFFICIAL LETTERHEAD under signature and stamp of Dean/Principal/Medical Superintendent/Head of the Institution/Director only, as per the prescribed format.

**Office Dispatch Number:**

**Date of Issue:**

The Executive Director  
National Board of Examinations  
(Ministry of Health & Family Welfare, Govt. of India)  
Ansari Nagar, Mahatma Gandhi Marg (Ring Road)  
New Delhi-110029

**Sub: Furnishing of Joining Report for DNB Course.**

Sir,

It is certified that Dr. \_\_\_\_\_ Son/Daughter/Wife of \_\_\_\_\_ who has qualified CET Examination conducted by National Board of Examinations vide Roll Number \_\_\_\_\_ and rank \_\_\_\_\_ has joined the DNB course at our NBE accredited Medical College/Institution/Hospital on \_\_\_\_\_ (Date of joining DNB training). His/Her original documents have been verified for their genuiness & authenticity. He/She may be registered for DNB Course in the specialty of \_\_\_\_\_ w.e.f \_\_\_\_\_ (Date of Joining DNB Training).

The candidate shall be writing his/her thesis under Dr. \_\_\_\_\_ who is a senior post graduate faculty of this institution. The candidate will be maintaining a log book.

It is also certified that the candidate will be made to work during the entire DNB training as a resident doctor strictly in accordance with prescribed leave guidelines, fee & other guidelines of NBE.

Yours sincerely

Signature \_\_\_\_\_

Name & Designation \_\_\_\_\_

**STAMP OF  
INSTITUTION**