

NBEFET

HANDBOOK

FOR
NBE FET
CENTRALIZED COUNSELING

For Admission to
Fellowship Programme
2013 Admission Session



NATIONAL BOARD OF EXAMINATIONS

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**SCHEDULE FOR MERIT BASED NBE FET CENTRALIZED COUNSELING
2013 ADMISSION SESSION**

Batch No.	FELLOWSHIP SPECIALTIES	Date of Counseling	Reporting Time
A	Critical Care Medicine	21.02.2013	10:00 AM
B	Paediatric Cardiology	21.02.2013	12:30 PM
C	Interventional Cardiology	21.02.2013	02:00 PM
D	High Risk Pregnancy & Perinatology	21.02.2013	02:30 PM
E	Vitreo-Retinal Surgery	21.02.2013	02:30 PM
F	Infectious Diseases	21.02.2013	02:30 PM
G	Spine Surgery	21.02.2013	03:00 PM
H	Reproductive Medicine	22.02.2013	10:00 AM
I	Minimal Access Surgery	22.02.2013	12:00 PM
J	Paediatric Intensive Care	22.02.2013	02:00 PM
K	Paediatric Hemato–Oncology	22.02.2013	03:00 PM
L	Cardiac Anaesthesia	22.02.2013	04:00 PM
M	Hand & Micro Surgery	22.02.2013	04:00 PM
N	Trauma Care	22.02.2013	04:00 PM
O	Laboratory Medicine	22.02.2013	04:00 PM



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1. ELIGIBILITY FOR COUNSELING:

- 1.1. Candidates who have qualified the NBE Fellowship Entrance Test (FET) conducted by NBE in January 2013 and fulfill the eligibility criteria for admission to Fellowship Programme (2013 admission session) at various NBE accredited Medical Colleges/Institutions/Hospitals in India shall participate in the counseling for allocation of seats purely on merit cum choice basis.
- 1.2. Candidate pursuing any other post graduate/Post doctoral medical course can join a FNB seat only after he/she resigns from such course. Seat allotment letter to such candidate shall be issued by NBE (within the calendar of admission) only if the candidate has been relieved and discharged from the institution/college/hospital from where he/she is undergoing such post graduate medical course.
- 1.3. If Ineligibility is detected at any stage, NBE reserves its rights to take necessary actions as deemed fit including but not limited to cancellation of admission to Fellowship Programme and to debar the candidate from taking any further examinations conducted by NBE.
- 1.4. Candidates absent/not participating in the first round of counseling shall not be eligible for participation in subsequent round(s) of counseling.
- 1.5. Candidates joining Fellowship Programme for 2013 admission session, after opting a confirmed seat through NBE FET Centralized Counseling shall not be eligible to appear in NBE FET and shall not be eligible for another FNB seat for the entire duration of their Fellowship Programme i.e. 2 years. This shall be irrespective of their resignation or discontinuation from the course due to any reason i.e. 2013 session joined candidates shall be debarred from appearing in NBE FET and admissions till December 2014.
- 1.6. NBE reserves its rights to alter/amend or modify any clause/criteria/guideline.

2. SCHEDULE OF COUNSELING:

- 2.1 The schedule of NBE FET - Centralized merit based counseling is available on NBE website www.natboard.edu.in
- 2.2 Fellowship Programme specific merit list of applicant candidates of NBE FET Jan 2013 has been notified on NBE website www.natboard.edu.in
- 2.3 Eligible candidates can download their Rank letter for participation in DNB PDCEET merit based counseling from NBE website.

3. AVAILABILITY OF FNB SEATS:

- 3.1 The indicative seat matrix for FNB seats is available on NBE website. Final Seat matrix shall be displayed at the counseling venue before commencement of the counseling.
- 3.2 After commencement of the counseling, the Information regarding seats remaining vacant shall also be made available on NBE website www.natboard.edu.in after completion of counseling for each day.

4. VENUE OF COUNSELING:

- 4.1 NBE FET merit based centralized counseling for 2013 admission session will be held in New Delhi only at National Board of Examinations office, PSP Area, Sector – 9, Dwarka (Landmark: Opp. District Court, New Delhi) as per prescribed schedule.
- 4.2 Candidates are required to make their own arrangement for boarding & lodging.
- 4.3 Travel cost to appear in the counseling shall be borne by the candidate only. Candidates are advised to report to the counseling venue at the prescribed time. Candidates reporting after the prescribed time are liable to miss their turn in the Counseling/non-participation. NBE shall not be responsible for delay in arrival due to any reason. No claim in this regards will be entertained. NBE reserves its rights to take appropriate decisions in cases of late reporting by the candidates. However, no candidate under any circumstances shall be allowed to disrupt the existing flow of candidates for counseling if he/she reports late on any ground.



5. ALLOTMENT OF SEATS BY PERSONAL APPEARANCE:

- 5.1 The allotment of seats shall be made to the eligible candidates only through personal appearance and they will be called in batches in the order of their Fellowship Programme specific merit position as per the schedule of Counseling available on NBE website.
- 5.2 Candidate has to be present in person on the day of his/her counseling to participate in the counseling at scheduled time specified in his/her Rank Letter. Authorized representative on behalf of candidate shall be permitted only after due approval of NBE in exceptional circumstances only.
- 5.3 The schedule for further round(s) of counseling (if any) shall be notified in due course at NBE website www.natboard.edu.in after completion of the 1st Round of Counseling. Candidates are advised to regularly visit NBE website for updates regarding counseling.
- 5.4 Candidates who do not attend/participate in the first round of counseling shall not be eligible for participation in the subsequent round(s) of counseling.
- 5.5 Candidates appearing for counseling can either opt for a confirmed seat or exercise their option for participation in further round of counseling.
- 5.6 Candidates opting for a confirmed seat are **NOT** eligible to participate in subsequent round(s) of counseling irrespective of their joining/non- joining/resignation from the seat already opted for.
- 5.7 Candidates are advised to exercise their option for confirmed seat or next round of Counseling (vide supra) cautiously as no change in seat once allotted shall be permissible under any circumstances.

- 5.8 The counseling shall be done purely on the basis of NBE FET (January 2013) Fellowship Programme Specific Merit Position. The Fellowship Programme specific merit has been determined by marks obtained by the candidates in NBE FET – January 2013 amongst their Fellowship Programme. In case of candidates obtaining similar marks amongst their Fellowship Programme, the inter-se-merit has been determined by the number of wrong responses of such candidates. Candidate with less number of wrong responses has been placed at a higher merit. In case of tie with same marks and same number of wrong responses amongst the specialty, date of birth has been considered to determine inter-se-merit, i.e. an elder candidate has been placed at a higher merit. NBE shall confirm the particulars of candidates by original documents at the time of counseling.
- 5.9 No separate letter/communication regarding counseling is being sent to the candidates. Therefore, all the eligible candidates are advised to refer to NBE website www.natboard.edu.in for information pertaining to counseling and download their rank letter as well. Candidates are also advised to refer NBE website from time to time for any updates.
- 5.10 Candidates are required to bring their RANK LETTER at the time of counseling along with the prescribed documents. Rank letters can be downloaded from NBE website.

6. COUNSELING FEE:

Candidates are required to deposit a counseling fee of Rs. 2000/- through demand draft drawn in favour of National Board of Examinations, payable at New Delhi, on the day of counseling at counseling venue itself. Candidates are required to bring the above mentioned demand draft failing which they will not be allowed to participate in the counseling.

Counseling fee will not be refunded under any circumstances once the candidate has been registered for Counseling at the counseling venue.



7. LIST OF PRESCRIBED DOCUMENTS

7.1 Candidates have to bring the following documents **IN ORIGINAL**. In addition, candidates are also required to bring certified photocopies of the documents mentioned at S.No. (iii) to (X). Certified photocopies have to be submitted to NBE at the time of documents verification:

- i. Rank Letter downloaded from NBE website www.natboard.edu.in
- ii. NBE FET Result Certificate (January 2013) downloaded from NBE website www.natboard.edu.in
- iii. MBBS Degree certificate
- iv. Post Graduate Medical Qualification Pass certificate/Provisional Pass Certificate* of qualifying examination (MD/MS/DM/MCh/DNB).
- v. Permanent Registration certificate issued by MCI/State Medical Council for registration of MBBS qualification.
- vi. Proof of Post Graduate Medical Qualification (MD/MS/DM/MCh) recognized as per IMC Act/Central Government.
- vii. Proof of declaration of result of qualifying Post Graduate Medical Qualification (MD/MS/DM/MCh/DNB) on or before 7th January 2013.
- viii. Matriculation/High School/Higher Secondary Certificate as a proof of Date of Birth.
- ix. Any document (Bonafide certificate/Mark sheet/Attempt Certificate etc issued by concerned institution/medical college) confirming the name of the institution/medical college from where the qualifying Post Graduate Medical qualification (MD/MS/DM/MCh) was pursued.
- x. Any other relevant certificate or document.

****Provisional certificate of Post Graduate Medical Qualification (MD/MS/DM/MCh/DNB) is permissible only for those candidates who had passed the Post Graduate Medical Qualification (MD/MS/DM/MCh/DNB) in the year 2011 & 2012.***

If the candidate has passed Post Graduate Medical Qualification before 2011 and the Post Graduate Medical Qualification (MD/MS/DM/MCh/DNB) Degree Certificate has not been issued to him/her so far by the concerned university/Board, documentary evidence to this effect in form of a letter from competent authority of respective university/Board is to be furnished at the time of counseling.

If a candidate is employed or under any kind of bond, he/she has to furnish a 'No Objection Certificate / Relieving letter' issued by competent authority of concerned University /Employer before the cut off date prescribed to join the Fellowship Programme in case he/she decides to opt for a confirmed seat. The seat allotment letter to such candidates will be issued only after a copy of 'No Objection Certificate/relieving letter' is submitted to NBE.

- 7.2 Candidates without original documents will not be allowed to appear/participate in Centralized Counseling by NBE under any circumstances.
- 7.3 Candidates are required to bring one of the following Govt issued ID card in original at the time of counseling:
- PAN card
 - Indian Passport
 - Voter ID card
 - Driving License
 - Aadhar Card
 - MCI/SMC Registration certificate bearing photograph of the candidate
- No other ID proof will be accepted.
- 7.4 All the certificates must be in HINDI or ENGLISH. In case if any of the certificate(s) is/are in regional language, its Hindi/English version translated copy duly authenticated by a Gazetted Officer will be required in original.
- 7.5 Seat Allotment letter will be issued to the candidate opting for a confirmed seat on the same day of counseling subject to fulfillment of the eligibility criteria.



8. PROCEDURE FOR NBE FET MERIT BASED CENTRALIZED COUNSELING

The candidate who has qualified the NBE FET Jan 2013 is eligible to participate in the Merit Based Counseling on the designated day and time. The flow of counseling process is as under:

8.1 **Station A** (Registration Area cum document Verification Area)

- Attendance of all the present candidates shall be taken.
- Candidates will be briefed about the counseling process and will be provided with a 'Counseling kit'.
- Candidates will have to deposit a fee of Rs. 2000 in form of Demand Draft drawn in favour of National Board of Examinations payable at New Delhi.
- The original documents of every candidate will be verified at the designated registration counters.
- Candidates without prescribed original documents shall not be allowed to participate in the Counseling.
- The candidates should arrive at the counseling venue at the reporting time mentioned in the Rank letter on the day of scheduled counseling. This will allow time for identity verification and checking in for participation in the counseling.
- Identity checks will be made upon arrival at the counseling venue to ensure that there are no unauthorized candidates participating in the counseling.
- Candidates are required to bring one of the following Govt issued ID card in original at the time of counseling:
 - PAN card
 - Indian Passport
 - Voter ID card
 - Driving License
 - Aadhar Card
 - MCI/SMC Registration certificate bearing photograph of the candidate

No other ID proof will be accepted.

8.2 **Station B** (Seat availability status area):

- After verification of the documents is complete, the candidate will be asked to move to station B in order of his/her Fellowship Programme specific merit position.
- Candidates will be given an opportunity to go through the available seat matrix on Computers wherein they can look for the available seats in the specialty of their choice.
- Parents/relatives/guardians are not permitted at this station. However, use of phone by the candidate is permitted at station B.
- Candidates are advised to shortlist institution of their choice at this station. The final allotment shall be done at Station C.

8.3 **Station C** (Seat allotment area):

- Candidates will thereafter move to station C in order of their Fellowship Programme specific merit position.
- A counseling panel comprising of eminent subject experts shall display the vacant seat position to the candidates and guide and counsel them to arrive at a final decision.
- Candidate at this station has to opt either for a confirmed seat or express his/her willingness to participate in subsequent round of counseling if any and an undertaking to this effect shall be furnished by the candidate in writing.
- Candidate opting for a confirmed seat shall be given a seat allotment letter at station C subject to fulfillment of eligibility criteria.
- If a candidate is employed or under any kind of bond, he/she has to furnish a 'No Objection Certificate / Relieving letter' issued by competent authority of concerned University /Employer before the cut off date prescribed to join the Fellowship Programme in case he/she decides to opt for a confirmed seat. The seat allotment letter to such



candidates will be issued only after a copy of 'No Objection Certificate/relieving letter' is submitted to NBE.

- **Use of mobile phone by the candidates is not permitted at station C.** Cooperation of candidates is solicited for not using the mobile phone at station C.
- After verification of his/her details mentioned in the seat allotment letter the candidate can leave the counseling venue.
- Candidates opting for participation in the next round of Counseling are informed about their wait list position.
- Candidate shall leave the Counseling venue thereafter.

9. GENERAL INSTRUCTIONS

- 9.1 Candidates are advised to maintain decorum and sanctity of the process.
- 9.2 Water, Tea/Coffee and refreshments shall be served to the candidates and accompanying guests.
- 9.3 Counseling is a real time process and candidates are requested to be patient and maintain discipline while the Counseling is in progress.
- 9.4 Candidates are advised to report for the counseling in time and should have sufficient margin after the completion of Counseling for their scheduled departure as the Counseling process is likely to continue till late evening.
- 9.5 Candidates are advised to carefully go through the guidelines for NBE FET Centralized Merit Based Counseling before they report for participation in the Counseling.
- 9.6 Candidates are advised to check the seat position at the NBE website before reporting to NBE office for participation in counseling.



10 UNFAIR MEANS:

10.1 IMPERSONATION IN COUNSELING

If it is found during the counseling that candidates appearing in the Counseling have indulged in any kind of impersonation or unfair means, his/her candidature for counseling/admission to Fellowship Programme will be cancelled. The matter shall be dealt as per Unfair Means guidelines of NBE. Such candidates will be debarred from taking NBE examinations in future.

10.2 SUBMISSION OF FALSE/FABRICATED DOCUMENTS

If it is found at any stage that documents produced for determination of eligibility for NBE FET examination are false/fabricated/forged and/or do not belong to the candidate, his/her candidature for counseling/admission to Fellowship Programme will be cancelled and further penal action may be taken. The matter shall be dealt as per Unfair Means guidelines of NBE.

10.3 CANVASSING FOR ALLOTMENT OF SEATS

Canvassing directly or indirectly for the allotment of seats or adjustments thereafter would disqualify the candidate from participation in counseling. The allotment of seats shall strictly be done on the basis of merit list through centralized counseling. Candidates are advised not to canvass or approach or solicit any kind of intervention in this regard.

10.4 MISBEHAVING WITH NBE STAFF ON COUNSELING DUTY

If any candidate appearing for counseling or any relative/attendant of the candidate present at the counseling venue is found creating nuisance and/or hampering the process of smooth conduct of counseling because of his/her behaviour, the candidate shall be disqualified from participation in the counseling. NBE reserves its rights to take a final decision in such matters of misbehaviour/misconduct on part of participating candidates/attendants. NBE reserves its absolute rights to restrict/permit entry of a candidate/accompanying guest to NBE premises.

11. JOINING OF THE COURSE:

- 11.1 Each candidate shall be given a prescribed time from the date of issuance of the allotment letter to report and join the allotted NBE accredited Medical college/Institution/Hospital.
- 11.2 Joining means reporting within prescribed time to the accredited hospital/institute of training and resuming his/her duties as a FNB trainee.
- 11.3 Candidate has to begin his/her FNB training within the prescribed time only. Candidate is required to submit his/her joining report to NBE in the prescribed format i.e. Annexure – ‘A’ (NBE FET 2013).
- 11.4 Requests for extension of joining date shall not be entertained ordinarily. NBE reserves its right to grant extension to the candidate for joining FNB course on the merits of the case in exceptional case only.
- 11.5 The allotment made will be firm and final. **Change of Institute/college from one place to another is not permitted under any circumstances. Requests for the same shall not be entertained by the NBE after the allotment of seats.**
- 11.6 Annexure ‘A’ (NBE FET 2013) in ORIGINAL has to be furnished by the accredited hospital through speed post along with application for registration within one month of joining FNB training. However, a scanned copy of ‘annexure – A’ is to be sent to NBE through email at reg@natboard.edu.in **immediately** after joining FNB training.
- 11.7 NBE FET – January 2013 Fellowship Programme specific merit is valid for admission to 2013 admission session only. The result shall not be carried forward to next session under any circumstances.
- 11.8 Joining of a candidate to a NBE accredited institute through Centralized Merit Based Counseling is subject to medical fitness of the candidate as assessed/examined by the accredited hospital/institution.
- 11.9 The medical examination of the candidate shall be done by the Medical Board of the concerned NBE accredited institute. Candidate found fit in the medical examination shall only be allowed to join the FNB course.



- 11.10 NBE reserves its rights to take a final decision in the matter of a candidate being found unfit in medical examination and may undertake medical examination of candidate at its sole discretion.
- 11.11 Leave on medical grounds is permissible only for genuine medical reasons and NBE should be informed by the concerned institute/hospital about the same immediately after the candidate proceeds on leave on medical grounds.
- 11.12 The supporting medical documents have to be certified by the Head of the Institute/hospital where the candidate is undergoing FNB training and have to be sent to NBE.
- 11.13 The medical treatment should be taken from the institute/hospital where the candidate is undergoing FNB training. Any deviation from this has to be supported with valid grounds and documentation and shall not be entertained ordinarily.
- 11.14 Admission of a candidate remaining absent from duty/unauthorized leave after joining FNB course for a period of 7 calendar days shall automatically be treated as cancelled. Unauthorized absence even for a single day shall be viewed seriously.
- 11.15 NBE Reserves its absolute rights to take appropriate actions in cases involving unauthorized absence/leave or absence allegedly on medical grounds.
- 11.16 All disputes pertaining to conduct of COUNSELING by the NBE and allocation of seats in various specialties and colleges/institutions by the NBE shall be within the exclusive jurisdiction of competent courts at Delhi/New Delhi only.

12. QUERY HANDLING:

- 12.1 ORAL queries would not be entertained by NBE.
- 12.2 For any queries pertaining to counseling, candidates are requested to communicate to NBE by email at **counseling@natboard.edu.in**
- 12.3 Candidates must mention their rank number, Roll number, Name, Postal address and telephone/mobile no. in their correspondence to NBE.
- 12.4 Candidates are advised to carefully go through the guidelines of counseling and NBE website before submitting a query.
- 12.5 12.5 Queries pertaining to information already available on NBE website **www.natboard.edu.in** may not be entertained.

13. PROCEDURE FOR REGISTRATION WITH NBE FOR FELLOWSHIP PROGRAMME:

- 13.1 Candidates are required to furnish following documents to NBE within one month of joining FNB training in order to get registered for FNB course:
 - A duly completed registration application form for 2013 admission session.
 - A registration fee of Rs 3000/- (for 2 Years course) is to be deposited through challan/Pay-in-slip at any of the Indian Bank branches across India. NBE copy of this challan has to be enclosed with the registration form.
 - Annexure –A (NBE FET 2013)
- 13.2 Contact details of candidate as mentioned in registration form will be treated as final for further correspondence with the candidate.
- 13.3 Candidates are advised to inform NBE at email ID **reg@natboard.edu.in** at the earliest in case of their non-joining/resignation from the FNB course.
- 13.4 Registration letters can be downloaded from NBE website.

**14. DISCLAIMER:**

- 14.1 The merit list of candidates is purely provisional and subject to the verification of aforementioned documents in original. Any candidate found to have furnished incorrect information/false documents will be disqualified from the counseling.
- 14.2 If it is found at any stage that a candidate is already pursuing a post graduate/post doctoral medical course and has again opted for a FNB seat through NBE FET Centralized Counseling – 2013 admission session without resigning from the previous seat, he/she shall forfeit his/her claim for the FNB seat and action as deemed fit by NBE shall be taken.
- 14.3 In an unlikely event of an ineligible candidate getting admission to FNB course, NBE reserves its right to revoke his/her admission from FNB course.

FREQUENTLY ASKED QUESTIONS

- Q. What is the eligibility criterion for participation in NBE FET counseling?**
- A. Candidates who have qualified the NBE Fellowship Entrance Test (FET) conducted by NBE in January 2013 and fulfill the eligibility criteria for admission to Fellowship Programme (2013 admission session) at various NBE accredited Institutions in India can participate in the counseling.
- Q. How can I get information regarding my queries pertaining to counseling?**
- A. Please refer to Information Bulletin of NBE FET and handbook for Counseling. You can also e-mail your queries at counseling@natboard.edu.in Queries pertaining to information already available on NBE website www.natboard.edu.in may not be entertained.
- Q. What are the criteria for tie breaking?**
- A. The Fellowship Programme specific merit has been determined by marks obtained by the candidates in NBE FET – January 2013 amongst their Fellowship Programme. In case of candidates obtaining similar marks amongst their Fellowship Programme, the inter-se-merit has been determined by the number of wrong responses of such candidates. Candidate with less number of wrong responses has been placed at a higher merit. In case of tie with same marks and same number of wrong responses amongst the specialty, date of birth has been considered to determine inter-se-merit, i.e. an elder candidate has been placed at a higher merit. NBE shall confirm the particulars of candidates by original documents at the time of counseling.
- Q. Can anyone else attend counseling on my behalf?**
- A. Candidate has to be present in person on the day of his/her counseling at scheduled time specified in his/her Rank Letter. However, authorized representative on behalf of candidate shall be permitted only after due approval of NBE under exceptional circumstances only. The authorized representative is required to bring an authority letter issued by the candidate.



Q. What if I do not opt for a confirmed seat at counseling?

A. Candidates appearing for counseling can either opt for a confirmed seat or exercise their option for participation in further round(s) of counseling.

Q. Will I be eligible for the further round(s) of counseling if I resign/ do not join the seat opted?

A. No, Candidates opting for a confirmed seat are NOT eligible for participation in subsequent round(s) of counseling irrespective of their joining/non- joining/resignation from the seat already opted for.

Q. Will the candidates be informed about the counseling via letter or email?

A. Candidate will not receive any individual intimation regarding counseling. You are advised to refer NBE website www.natboard.edu.in for information pertaining to counseling

Q. How can I download my Rank letter?

A. Rank Letter can be downloaded from NBE website www.natboard.edu.in

Q. What is the prescribed fee for participation in Counseling?

A. Counseling fee of Rs 2000/- is to be deposited on the day of your counseling at counseling venue only. Fee can be deposited through demand draft drawn in favour of National Board of Examination payable at New Delhi.

Q. Is it necessary to bring original and photocopy of testimonials to the counseling?

A. Candidates have to bring all the prescribed documents 'IN ORIGINAL'. In addition, candidates are required to bring self certified copies of the documents. Certified copies have to be submitted to NBE at the time of documents verification.

Q. Can I bring the documents issued in my native language only?

A. No, All the certificates must be in HINDI or ENGLISH. In case if any of the certificate(s) is/are in regional language, its Hindi/English version translated copy duly authenticated by a Gazetted Officer will be required in original.

Q. Am I eligible for FNB while pursuing any other PG Medical course?

- A. Candidate pursuing any other post graduate/post doctoral medical course can join a FNB seat only after they resign from such course. Seat allotment letter to such candidates shall be issued by NBE (within the calendar of admission) only if the candidates has been relieved and discharged from the institution/University from where they are under going such post graduate medical course.

Q. What if I miss the first round of counseling?

- A. Candidates absent in the first round of counseling shall not be eligible for participation in subsequent round(s) of counseling.

Q. How can I know the counseling schedule?

- A. The schedule of NBE FET- Centralized counseling is available on NBE website www.natboard.edu.in

Q. Can I leave the counseling venue during the counseling session?

- A. No, candidate cannot leave the premises till the completion of his/her counseling.

Q. How can I review the seat availability before my turn comes?

- A. A. The indicative seat matrix for FNB seats is available on NBE website. Final Seat matrix shall be displayed at the counseling venue before counseling.

You can review the seats available at your Fellowship Programme specific merit position at Station – 'B' – the seat availability status area at pre-installed computers.

Q. Will NBE provide TA/DA to the candidates?

- A. No, Travel cost to appear in the counseling shall be borne by the candidate only. Candidates are required to make their own arrangement for stay.

Q. What if I am not able to arrive by the scheduled time?

- A. Candidate has to be present on the day of his/her counseling to participate in the counseling at scheduled time specified in his/her Rank Letter. NBE shall not be responsible for delay in arrival due to any reason. No claim in this regards will be entertained. NBE reserves its rights to take decisions in cases of late reporting by the candidates. No candidate under any circumstances shall be allowed to disrupt the existing flow of candidates for counseling if he/she reports late on any ground.



Q. Is it necessary to bring Identification proof?

A. Yes, Candidates are required to bring one of the following Govt issued ID card in original at the time of appearance for counseling:

- PAN card
- Indian Passport
- Voter ID card
- Driving License
- Aadhar Card
- MCI/SMC Registration certificate bearing photograph of the candidate
- No other ID proof will be accepted

Q. Can I extend my joining date after the seat is taken?

A. Ordinarily requests for extension of joining date shall not be entertained. However, NBE reserves its right to grant extension to the candidate for joining FNB course on the merits of the case.

Q. What if I am employed and wish to attend the counseling?

A. You can attend the counseling and opt for a seat also, however, if a candidate is employed or under any kind of bond, he/she has to furnish a 'No Objection Certificate / Relieving letter' issued by competent authority of concerned University /Employer before the cut off date prescribed to join the FNB course in case he/she decides to opt for a confirmed seat. The seat allotment letter to such candidates will be issued only after a copy of 'No Objection Certificate/relieving letter' is submitted to NBE.

Q. Can I change my FNB seat after allotment in counseling?

A. No, Change of Institute/college from one place to another is not permitted under any circumstances. Requests for the same are not entertained by the NBE after the allotment of seats.

Q. Can I participate in counseling of future sessions based on NBE FET result of January 2013?

A. No, the NBE FET (January 2013) result and merit is valid for the current session (2013 admission session) only.

Q. How can I resign from the FNB seat opted, if at all I wish to?

A. You need to forward your resignation through proper channel to NBE.

Q. What if I resign from the seat opted in the counseling. Will I be eligible for future NBE FET?

- A. Candidates joining Fellowship Programme for 2013 admission session, after opting a confirmed seat through NBE FET Centralized Counseling shall not be eligible to appear in NBE FET and shall not be eligible for another FNB seat for the entire duration of their FNB Course i.e. 2 years. This shall be irrespective of their resignation or discontinuation from the course due to any reason i.e. 2013 session joined candidates shall be debarred from appearing in NBE FET and admissions till December 2014.

Q. Is registration for the FNB Course mandatory?

- A. Yes, all candidates who have joined FNB training are required to get registered with NBE for FNB course. A registration number is issued on receipt of application for registration and fulfillment of eligibility criteria for registration.

Q. How can I apply for registration with NBE after opting a seat through counseling?

- A. You are required to furnish following documents to NBE within one month of joining FNB training in order to get registered for Fellowship Programme:
- A duly completed registration application form for Fellowship Programme 2013 admission session.
 - A registration fee of Rs 3000/- (for 2 Years course) is to be deposited through challan/Pay-in-slip at any of the Indian Bank branch across India. NBE copy of this challan needs to be enclosed with the registration form.
 - Annexure – A (NBE FET 2013).



ANNEXURE A – NBE FET 2013

Format of Joining Report to be furnished by all FNB Candidates who have been allotted FNB seats at NBE accredited Medical Colleges/Institutions/Hospitals for FNB training, through NBE FET – Centralized Counseling – 2013 Admission session

NOTE: Ensure that Joining Report MUST be issued on an OFFICIAL LETTERHEAD under signature and stamp of DEAN/ PRINCIPAL/MEDICAL SUPERINTENDENT/ HEAD OF THE INSTITUTION/DIRECTOR ONLY, as per the prescribed format.

Office Dispatch Number:

Date of Issue:

The Executive Director
National Board of Examinations
(Ministry of Health & Family Welfare, Govt. of India)
Ansari Nagar, Mahatma Gandhi Marg (Ring Road)
New Delhi-110029

Sub: Furnishing of Joining Report for Fellowship Programme.

Sir,

It is certified that Dr. _____
Son/Daughter/Wife of _____ who has
appeared in FET - January 2013 conducted by National Board of Examinations vide
Roll Number _____ has reported for joining Fellowship Programme at our
NBE accredited Medical College/Institution/Hospital on _____ (Date of
Joining FNB training). He/she has scored _____ rank in NBE FET - January 2013 as
per the seat allotment letter received from NBE.

His/Her original documents have been verified for their genuineness & authenticity.
He/She may be registered for Fellowship Programme in the speciality of
_____ w.e.f _____
(Date of Joining FNB Training).

It is also certified that the candidate will be made to work during the entire FNB
training as a resident doctor strictly in accordance with leave guidelines of NBE.

Yours sincerely

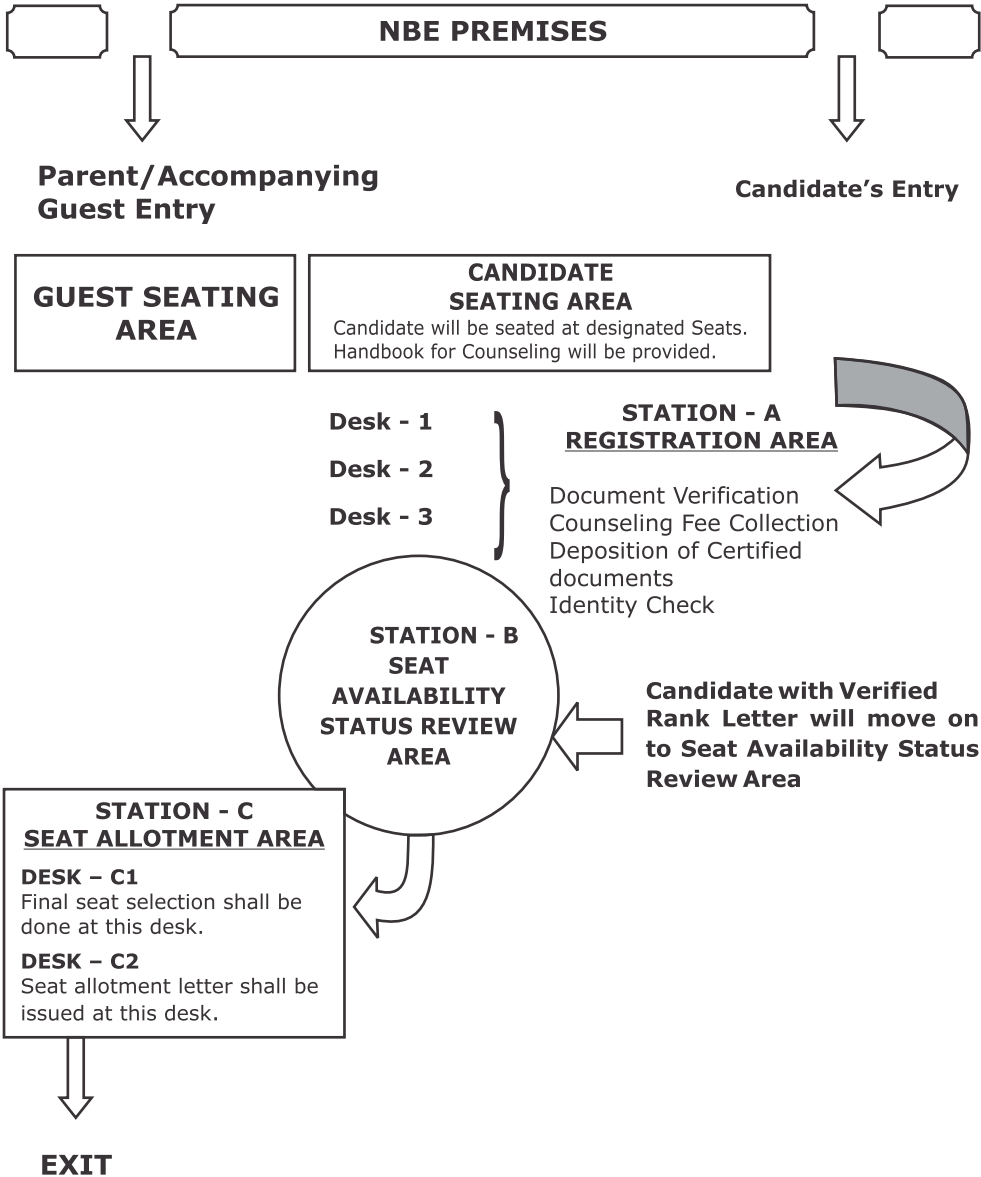
Signature _____

Name & Designation _____

**STAMP OF
DEAN/PRINCIPAL/
MEDICAL
SUPERINTENDENT/HOI**

FLOW CHART

NBE FET CENTRALIZED COUNSELING 2013 ADMISSION SESSION



CONTACT DETAILS OF NBE

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Fax Numbers	+91-11-45593009 / +91-11-45593031	
Email	mail@natboard.edu.in	
Postal Address	National Board of Examinations Medical Enclave, Ansari Nagar Ring Road, New Delhi-110 029	P.O. Box No. 4931 New Delhi
Official Website	www.natboard.edu.in	
Regional Offices (South-I) For Karnataka, Tamilnadu and Maharashtra	Nodal Office, National Board of Examinations, St. John's Medical College, Bangalore, Karnataka	
Regional Offices (South-II) For Andhra Pradesh, Kerala, Orissa and Chhatisgarh	Nodal Office, National Board of Examinations, Nizam Institute of Medical Sciences, CP&T Block, Punjaguta, Hyderabad, Andhra Pradesh	



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